

## Communication Concerning Verification Activities - Reauthorization 2004

### Purpose:

In our policy 114 we described the requirement that communications with households regarding application, certification and verification procedures for free and reduced price school meals be provided in languages that are understandable to parents and guardians. USDA would also like to us to remind and stress to local education agencies (LEA) that this requirement includes verification materials and statements concerning the use or disclosure of information, including the use of social security numbers. In addition, to the maximum extent practicable, any direct communication with parents or guardians must be in a language they can understand.

### Scope:

#### Sponsors of the School Nutrition Programs

### Description:

To assist LEAs with providing communications in other languages, USDA has submitted the prototype application and related materials to a contractor for translation. The following are the languages into which the prototype application and related materials will be translated:

Russian	Polish
Vietnamese	Portuguese
Chinese (Mandarin)	Sudanese
Japanese	Thai
Serbo-Croatian	Urdu
Arabic	Hindi
Korean	Kurdish
Somali	Farsi
Cambodian/Khmer	Greek
French	Samoan
Hmong	Tagalog
Haitian Creole	
Laotian	

Please note that the Spanish translation of the prototype application is already available on USDA's website, and as these translations are completed during April, we will be making them available at <http://www.fns.usda.gov/cnd/FRP/frp.process.htm>.

Source: USDA Memorandum, dated March 2, 2006